



Considering In-House Maintenance Program

1. Need a qualified technician to troubleshoot and repair forklifts in a timely manner
2. Remember that when forklifts are down, not moving your products or servicing your customers better could cost you money or even cause you to lose an account. So, you may need multiple technicians to keep up with the routine equipment maintenance and repairs. Remember that maintenance records are not only a CAL-OSHA requirement; if they are correctly done, they could control your high maintenance cost and extend the life of specific components.
3. Remember if and when someone gets hurt, for the most part, they want to sue the company they work for; they will ask for much documentation in court, including where the operator trained and certified to operate a forklift; you would have to produce a copy of certificate, permit and employee evaluation form, maintenance records and daily operator checklist which is a CAL-OSHA requirement because they want to see if the operator reported a safety problem or issue then they need to see records were you had it repaired. Let me know if you don't have a daily checklist, and I can provide one.
4. Here is a list of things you would have to provide
 1. Salary for one or possibly two technicians (an experienced technician could cost you as much as \$45.00 per hour)
 2. Benefits, insurance, worker's compensation, uniforms, company work truck
 3. Suitable work area
 4. Shop specialty tools
 5. Parts inventory will be costly for your fleet size. If you stock fast-moving items, they must order and pick up parts as needed. Meanwhile, the forklift is down, and your products are not moving.
 6. Who will manage the proper disposal of Hazardous Waste and track the daily and weekly reports required by law? You are now producing Hazardous Waste, so anyone handling such waste must be certified. If you need information on how to get certified, let me know.
 7. The person handling Hazardous Waste must be trained and familiar with the following: Waste Determination, EPA ID Numbers, Waste Labels and Storage, Waste Accumulation, Generator Recordkeeping, Waste Transportation, Special Waste, Self-Audit Program, Training Records, Waste Disposal Documents and Hazardous Waste Reports / Analysis. See Attached Requirements.
 8. Who will manage the waste receipts and manifests required by law and your local fire department for proper documentation?
 9. Every container must be labeled and maintain Hazardous Waste Accumulation time frames.
 10. Managers cannot leave this responsibility to a mechanic or technician, so they must manage it or face heavy fines.

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